

TOWN OF BERKLEY MASSACHUSETTS

CONSERVATION COMMISSION

ABBREVIATED NOTICE OF RESOURCE AREA DELINEATION FILING PROCEDURE

1. Applicant must contact the Conservation Commission Office at 508-828-2682 to obtain a hearing date.
2. The Conservation Commission requires 2 copies of the ANRAD and 2 copies of the plans signed and dated by the engineer who drew them. **Changes made to existing drawings will not be accepted. These, along with a complete filing procedure packet must be turned in to Conservation at least 1 week PRIOR to the hearing date.**
3. Individual ANRAD filing is required for all Lots.
4. Applicant must get Certified Abutters List from Assessors Office.
(requires ten working days)
5. **All abutters must be notified by Certified Mail or Certificate of Mailing on form supplied by Conservation Commission in this packet.**
6. **The public hearing form & date, provided in this packet must be posted in the Taunton Daily Gazette.**

(The requirement in the Act and Regulations: the legal notice be published at least five business days prior to the hearing refers to business days, not calendar days (not Saturday & Sundays.) If the newspaper fails to publish the legal notice five business days before the public hearing, the hearing cannot legally be opened, and a new notice must be published.)
7. The form "T" supplied in this packet must be signed & dated by the Tax Collector & returned to the Con Com along with the complete packet. Failure to have this form properly filled out, WILL result in not opening the hearing.
8. The Town Clerk's agenda will be posted by OUR Conservation Commission secretary. A clerk posting form is provided in this packet & needs to be filled out & returned w/complete packet AT LEAST 1 week prior to the hearing date.

******* This paperwork MUST be complete & turned into our Commission at least 1 week prior to the hearing. (Failure to get in on time will result in not being put on the agenda.) *******

NIGHT OF HEARING APPLICANT MUST HAVE ALL OF THE FOLLOWING

1. [] Tear Sheet from Taunton Daily Gazette, or page from the actual gazette advertised in.
2. [] Clerk posting-will be brought by secretary.
3. [] Certified abutter's list and green cards from certified mailing to abutters
(or proof of mailing).
4. [] Check for filing fee (See our local fee Schedule). (Without the correct filing fee, hearing will NOT be opened.)

TOWN OF BERKLEY
MASSACHUSETTS
CONSERVATION COMMISSION

NOTIFICATION TO ABUTTERS

A public hearing will be held by the Berkley Conservation Commission on

Wednesday, _____ at **7:00** P.M. at

, 1 North Main Street, Berkley, MA. Relative to the

filing of a Abbreviated Notice of Resource Area Delineation under the Wetlands Protection Act,
MGLC. 131§.40

filed by _____

for _____

for the proposed _____

Within the 100 foot [] 200 foot [] buffer zone of a bordering vegetated wetlands.

The Site is _____

Assessor's Map _____ Lot _____

Copies of the Abbreviated Notice of Resource Area Delineation may be obtained from either:

a. [] the applicant: _____

b. [] the applicant's representative: _____

**TOWN OF BERKLEY
MASSACHUSETTS
CONSERVATION COMMISSION**

(This is the clerk's notice form)

A public hearing will be held by the Berkley Conservation Commission

on Wednesday, _____ at **7:00 P.M.**
at the, 1 North main Street, Berkley, MA
relative to the filing of an **Abbreviated Notice of Resource Area Delineation** under the
Wetlands Protection Act, MGL C. 131 §.40

filed by _____

for _____

for the proposed _____

Within the 100 foot _____ 200 foot _____ buffer zone
of a bordering vegetated wetland.

The Site is _____

Assessor's Map _____ Lot _____

Copies of the **Abbreviated Notice of Resource Area Delineation** may be obtained from either:

a. ☐ the applicant: _____

b. ☐ the applicant's representative: _____

******* This paperwork needs to be filled out & returned on time so that I may properly
advertise your hearing on the Town's agenda/website.**

**TOWN OF BERKLEY
MASSACHUSETTS
CONSERVATION COMMISSION**

1 North Main Street
Berkley, Massachusetts 02779

Gateway House Media - Legal ads must be Posted in the Taunton Daily Gazette
Legal Ad
Phone: 781-433-7959 Fax:781-433-7951.
Email: legals@wickedlocal.com

Please publish the notice below on or before [_____]
Name _____
Address _____
Phone _____

Thank you for your attention to this matter.

TOWN OF BERKLEY CONSERVATION COMMISSION

A public hearing will be held by the Berkley Conservation Commission on

Wednesday, _____ at **7:00 P.M.** at the
Old Town Hall, 1 North Main Street, Berkley, MA
relative to the filing of an **Abbreviated Notice of Resource Area Delineation** under the
Wetlands Protection Act, MGL C. 131 §.40

filed by _____

for _____

for the proposed _____

Within the 100 foot____200 foot ____buffer zone of a bordering vegetated wetlands.

The Site is _____

Assessor's Map _____ Lot _____

Copies of the Abbreviated Notice of Resource Area Delineation may be obtained from
either:

a. [] the applicant: _____

b. [] the applicant's representative: _____

AFFIDAVIT OF SERVICE
Under the Massachusetts Wetlands Protection Act

(to be submitted to the Massachusetts Department of
Environmental Protection and the Conservation Commission
when filing an Abbreviated Notice of Resource Area Delineation)

I, _____, hereby certify
under the pains and penalties that on _____ I gave notification
to abutters in compliance with the second paragraph of Massachusetts General Laws
Chapter 131, Section 40, and the DEP Guide to Abutter Notification dated April 8, 1994,
in connection with the following matter:

**An Abbreviated Notice of Resource Area Delineation filed under the Massachusetts
wetlands Protection Act by**

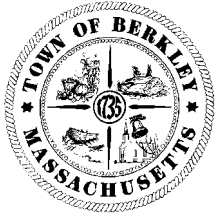
with the Berkley Conservation Commission on _____

for property located at _____

Assessors Map_____ **Lot**_____

The form of the notification, and a list of the abutters to whom it was given and their addresses,
are attached to this Affidavit of Service.

NAME: _____ DATE: _____



TAX INFORMATION CONSERVATION COMMISSION

Applicant should complete items 1 thru 6. Please print.
This form must be signed by the Tax Collector.

(1) Address of Property

(2) Assessor's Map # & Lot#
* please let the tax collector fill (#2) out in
red ink *

(3) Name of Applicant

(4) Address of Applicant

(5) Name of owner of property, if same as applicant, write SAME

(6) Address of property owner, if same as applicant, write SAME

I certify that the applicant listed above has NO outstanding taxes due to the Town of Berkley for ANY property owned or jointly owned by the applicant. I also certify that the owner (if different) of the property listed has NO outstanding taxes due to the Town of Berkley.

Tax Collector, Town of Berkley

Date